

The Inclusion of Social Responsibility in the Visual Communications Curriculum

2008

Case Study

Submitted by:

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Massachusetts College of Art and Design

Boston, Massachusetts

“Although each faculty member brings their own experience and philosophy regarding social responsibility into their classrooms, social responsibility is woven into the fabric of our entire program.”

Lisa Rosowsky
Chair, Communications Design
Massachusetts College of Art and Design

Massachusetts College of Art and Design

Synopsis from official website <<http://www.massart.edu>>

Mission Statement

Massachusetts College of Art + Design is a public, independent college of art and design. The college's professional baccalaureate and graduate programs prepare students to participate in the creative economy as fine artists, designers, and art educators, and to engage in the well being of their society. As a national leader in visual art and design education, the college influences contemporary culture through the accomplishments of its alumni/ae and the creative activities of its faculty and staff.

As artists, designers, and educators, we are committed to the following priorities:

We provide rigorous professional programs in the visual arts, grounded in the broader context of liberal learning and designed to encourage individual creativity. We challenge students to develop their talents to their highest potential, questioning the traditional boundaries of disciplines.

We work to build diversity and inclusiveness in our faculty, staff, and student body. We foster community-building both inside and outside the college.

We educate students to examine critically the form and content of art, both their own and others', to understand it in historical, social, and global contexts.

We choose faculty who are practicing professionals in their disciplines and whose work reflects the level of excellence we promote for our students.

We seek students with excellent potential, regardless of limitations in their opportunities for preparation. We nurture the development of students as artists and as individuals, through services which meet their academic, personal, and social needs.

We embrace new technologies as opportunities to advance the creative potentials of our disciplines, and we promote innovative and responsible uses of technology in the realization of artistic concepts.

We recognize that artists and individuals educate themselves over a lifetime and are dedicated to serving that need.

About CACP

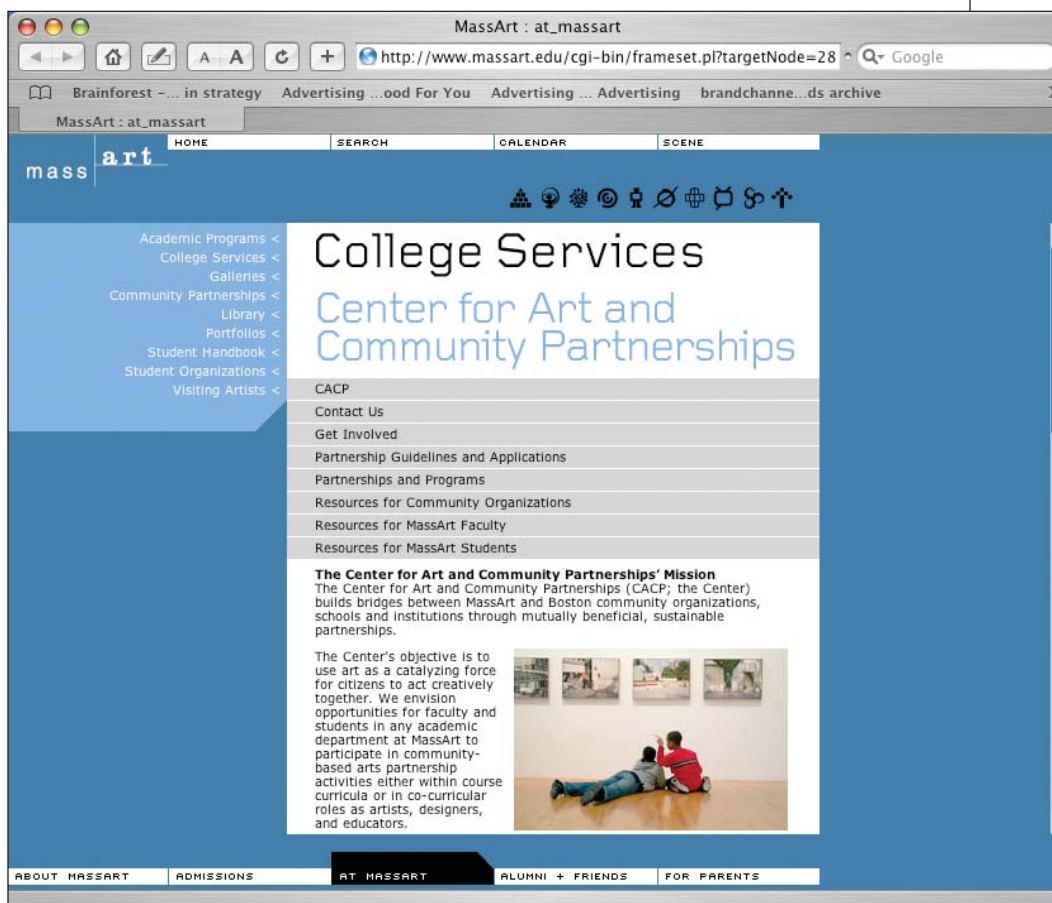
From official website: <<http://www.massart.edu/cgi-bin/frameset.pl?targetNode=280>>

The Center for Art and Community Partnerships' Mission

The Center for Art and Community Partnerships (CACP; the Center) builds bridges between MassArt and Boston community organizations, schools and institutions through mutually beneficial, sustainable partnerships.

The Center's objective is to use art as a catalyzing force for citizens to act creatively together. We envision opportunities for faculty and students in any academic department at MassArt to participate in community-based arts partnership activities either within course curricula or in co-curricular roles as artists, designers, and educators.

Partnerships are defined as cooperative relationships that are mutually beneficial, sustainable, and well documented.



How to Get Involved

For Community Members:

The Center for Art and Community Partnerships works to match community members and organizations with MassArt faculty, students, staff, and alumni who want to pursue a collaboration or community-based project. If you are interested in proposing or hearing about opportunities for partnerships with MassArt, please submit an Application for Inclusion in our Partner Profiles Database.

The Center also supervises a number of undergraduate work-study students who would like to work with local community organizations. If you would like to submit a work-study job description to be posted through the Center, please contact us.

For MassArt Faculty and Staff:

The Center periodically posts grant opportunities for MassArt faculty to create classroom-community collaborations: community-based projects that take place in the context of a MassArt course.

Various Departments and offices at massart already include community-based components in their activities. The Center can provide input or guidance in clarifying objectives for these projects, developing information sessions or publicizing programs, and documenting and evaluating completed projects.

For MassArt Students:

Current graduate and undergraduate students are encouraged to seek out courses that include classroom-community collaboration. These classes provide a chance to get a better understanding of the needs and interests of community members and organizations, and give students a chance to use their knowledge and expertise outside the classroom, potentially gaining valuable professional experience.

The Center manages MassArt's community-based work-study positions, matching students with local organizations seeking teachers, designers, researchers, administrators, and others to work with a variety of populations. If you are eligible for federal work-study, please contact us for more information on open positions.

If you are interested in a community-based internship, you can view internships posted through the Center or contact us for information on internship guidelines and available positions.

For MassArt Alumni:

The Center for Art and Community Partnerships works to match community members and organizations with members of the MassArt community who want to pursue a collaboration or community-based project. If you are interested in proposing or hearing about opportunities for partnerships with MassArt's neighbors, please submit an Application for Inclusion in our Partner Profiles Database.

Partnership Guidelines

When considering your interest in becoming a part of the Center for Art and Community Partnerships' Partner Profiles Database, please review our guidelines for developing partnership projects. They have been developed to ensure the viability of collaborations and to determine what planning should take place prior to project implementation:

Partnership Guidelines

Mutual goals and outcomes of collaboration are clearly identified.

Partners define what resources they hope to access through collaboration with MassArt, and what resources they can offer the MassArt community.

A process for collaboration is established (i.e. sharing work, defining each partner's respective role, determining time and staff requirements for meeting and planning).

MassArt and community partners identify individuals to provide leadership to maintain and facilitate communication during all phases of collaboration.

Partners agree to approach the project, and the challenges the partnership might encounter, in an open and collaborative manner.

The partnership plans to conduct documentation, and assessments of growth, learning and change over time.

Partners consider possibilities for sustaining the collaboration over the long-term.

The partnership plans to share its work and results with others.

Developing Community Projects

Steps in Developing Community Partnership Projects

1. MassArt community members and community-based individuals, groups, and organizations complete the application for inclusion in The Center for Art and Community Partnerships' Partner Profiles Database.
2. The Center encourages prospective partners whose goals and interests are similar to collaborate on drafting a project proposal. Alternatively, those already acquainted bring a project proposal to the Center for consideration.
3. Prospective partners and Center staff meet to discuss the goals of a proposed partnership project and to determine if those goals reflect the Center for Art and Community Partnerships Guidelines for Collaboration.
4. Partners complete Project Proposal Application, which outlines the following: scope of the project, resources provided/required, budget, timeline, administrative duties, funding needs, and assessment strategy.
5. Should the Center fund the project, the partners meet to confirm the scope of the project and establish a firm project timeframe including specific goals and steps for implementation.
6. During project implementation, the partners meet periodically with Center staff for reflection and assessment. Support is provided if necessary.
7. Project is completed, or if sustainability is a goal, a long-term strategy is established with support from the Center.
8. Partners share project outcomes with MassArt and members of the broader community.

Applications

Application for Inclusion in the Center for Art and Community Partnerships Partner Profiles Database—The Center uses the Partner Profiles Database to match MassArt staff, faculty, students, and alumni with community members and organizations with similar interests in order to initiate new community-based projects. See page 11.

College-Community Collaboration Application—New partnerships are created with support from the Center for Art and Community Partnerships, which works to pair community members with MassArt faculty, students, alumni, or staff who share a common vision for engaging in collaborative, art-based projects. Once MassArt and community partners have identified their common ground, the next step is for partners to design and propose projects that support the partners' goals and interests. The Project Application provides a format for partners to articulate their vision for collaboration as well as to describe the specific process for implementing their proposed project. See page 15.

Classroom-Community Collaboration Application — Classroom-community collaborations, including “service learning” projects, are directly linked to curriculum, using the arts to build bridges to communities beyond campus while providing students with new skills in the context of course objectives. These projects create connections between MassArt students and the broader community, matching artists' skills with community members' interests, needs, and experience. See page 15.

massart
center for art & community
partnerships

A

pplication for Inclusion in the Partner Profiles Database



mass | art

The Center for Art and Community Partnerships at the Massachusetts College of Art is the college's central office for the development of art-based community partnership activities. The Center links MassArt's artistic, scholarly, and educational expertise with individuals, neighborhood groups, and organizations in the Boston area. MassArt is committed to fostering well-grounded partnerships that use art to build bridges between the college and other communities. The Center initiates the development of projects by providing grant opportunities for faculty, students, staff, and alumni, and by providing support, advocacy, and communication about partnership activities to the public.

The Center's main areas of focus are:

Classroom-Community Collaborations led by MassArt faculty members who wish to implement community-based projects in the context of credit-bearing courses. These projects seek to address needs or issues identified by community partners while providing MassArt students with a chance to gain new skills and to learn about the role of the arts in community building. While some Classroom-Community Collaborations end at the completion of a semester, others become sustained projects that continue over multiple school years.

College-Community Collaborations led by MassArt students, alumni, staff, and faculty, who create freestanding projects or programs that support MassArt's educational goals and philosophy outside the classroom in collaboration with communities beyond campus. The Center works with MassArt and community partners to develop mutually beneficial project ideas, identify funding sources, and sustain well-grounded partnerships. College-Community Collaborations are flexible and sustainable in order to foster ongoing partnerships between MassArt and the greater community.

Work and Learning Opportunities for Students can take place through internships, independent study, and federal work-study positions. The Center works to match students' skills, interests, and experience with a variety of organizations and agencies in the Boston area that engage in community-related work. These opportunities give students meaningful, art-related work or academic experience while addressing partner organizations' needs including (but not limited to) community building, community development, graphic design, web design, research, art education, and administration.

The Center welcomes proposals from community members and organizations, and will facilitate connections to members of the MassArt community who share similar interests in developing new art-based community partnerships. The Center can also redirect requests to other departments within the college better suited to address particular interests.

Questions? Contact the Center for Art and Community Partnerships:

Sandy Weisman and John Giordano, Co-Directors
Alison Kotin, Administrative Assistant

Phone: 617.879.7331

E-mail: akotin@massart.edu

Address: 621 Huntington Avenue Boston, MA 02115

Web: <http://www.massart.edu/partnerships>

Application for Inclusion in the Center for Art and Community Partnerships' Partner Profiles Database

You are invited to submit an application for inclusion in the Center for Art and Community Partnerships Partner Profiles Database. The Center uses the Database to match MassArt staff, faculty, students, and alumni with community members and organizations with similar interests in order to initiate new community-based projects.

Organization name:

Contact name:

Contact title:

Address:

Phone:

Fax:

E-mail:

Web site:

Which best describes you?

- | | | |
|---|---|--|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Community Organization | <input type="checkbox"/> Funder Organization |
| <input type="checkbox"/> School (K-12) | <input type="checkbox"/> College/ University | <input type="checkbox"/> Healthcare |
| <input type="checkbox"/> Museum | <input type="checkbox"/> Government Agency | <input type="checkbox"/> Human Services Provider |
| <input type="checkbox"/> Other (please specify) _____ | | |

Please answer each of the following questions in a paragraph on a separate sheet of paper:

Describe your mission and/or program focus. What makes your approach or philosophy unique?

Describe the community you work with or represent.

At this point, what is the role of art making or the arts in your community-based work?

Will other individuals from your organization participate in this collaboration? If so, who?

If applicable, describe other collaborations or partnerships you have established:

Please describe the issues or needs you wish to address through collaboration with MassArt.

From your perspective, what role does art play in addressing these issues?



Name: _____
Address: _____

Place
Stamp
Here

massart
center for art & community
partnerships

Massachusetts College of Art
621 Huntington Avenue
Boston, MA 02115

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partnerships

Project Application *for* Classroom-Community Collaboration



mass | art

New partnerships are created with support from the Center for Art and Community Partnerships, which works to pair community members with MassArt faculty, students, alumni, or staff who share a common vision for engaging in collaborative, art-based projects. Once MassArt and community partners have identified their common ground, the next step is for partners to design and propose projects that support the partners' goals and interests. The Project Application provides a format for partners to articulate their vision for collaboration as well as to describe the specific process for implementing their proposed project.

Classroom-Community Collaborations including "service learning" projects, are directly linked to curriculum, using the arts to build bridges to communities beyond campus while providing students with new skills in the context of course objectives. These projects create connections between MassArt students and the broader community, matching artists' skills with community members' interests, needs, and experience.

Questions? Contact the Center for Art and Community Partnerships:

Sandy Weisman
Co-Direcotr

John Giordano
Co-Director

Alison Kotin
Administrative Assistant

Phone: 617.879.7331

E-mail: akotin@massart.edu

Address: 621 Huntington Avenue Boston, MA 02115

Web Site: <http://www.massart.edu/partnerships>

Center for Art and Community Partnerships New Project Application

Classroom-Community Collaborations

Please address the following questions in a narrative of not more than 3 single-spaced pages (not including the attached budget form), using a 12 point font.

Briefly describe your project's mission. In the broadest sense, what do you hope to accomplish in the partnership project?

How does the proposed project reflect the shared values of the collaborators?

What are the most important goals of your partnership? (please create a bulleted list)

Describe your proposed project. Please address the following questions:

Need:

What issue(s) do(es) the project address?

Partners:

Who are the partners, and in what specific ways will the project be a partnership?

How will the project impact a particular community beyond MassArt?

How will the project impact the MassArt community?

Project Description:

What, specifically, will take place during the project?

What art-based activities will occur during the project?

Where will the project take place?

Who will work on this project? Briefly describe the role of each participant.

What are the steps and timeline for project implementation?

How do you plan to share project outcomes with the community? Are there specific communities who would benefit from information about this project?

How will you document and evaluate the project during implementation to assure that project and partnership goals are met?

Outline your proposed budget, including a brief explanation of each line item.

Name: _____
Address: _____

Place
Stamp
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partnerships

Massachusetts College of Art
621 Huntington Avenue
Boston, MA 02115

Resources

OPPORTUNITIES FOR THE COMMUNITY

Steps for developing a new program:

- Develop relationship with partner.
- Determine mutually agreeable goals and outcomes; establish benchmarks for the duration of the project.
- Schedule regular meetings to create and monitor timelines and programs.
- Develop a timeline and obtain supplies.
- Recruit students, project leader, and faculty whose roles are clearly defined.
- Conduct post-program meetings and surveys with each partner to gain feedback to grow and improve each program.
- Evaluate outcomes and create a final project report providing a summary of the program including statistics and visual documentation.
- Provide Center services free to participants.

Classroom-Community Collaborations

Classroom-Community Collaborations are led by MassArt faculty members who wish to implement community-based projects as part of course curricula. The Center works with faculty and local organizations to match student expertise to needs identified by community members, secure funding as necessary, and provide technical support and project evaluation. If you'd like to know more about Classroom-Community Collaborations, please contact the Center.

Community-Based Work-Study

Community-Based Work-Study places eligible MassArt students in community organizations as teachers, designers, researchers, documenters of programs and events, and fine artists. The Center provides students with training, supervision, technical support, and compensation through the Federal Work-Study program.

OPPORTUNITIES FOR MASSART FACULTY

Classroom-Community Collaborations

Classroom-Community Collaborations are led by MassArt faculty members who wish to implement community-based projects as part of course curricula. The Center works with faculty and local organizations to match student expertise and course objectives to needs identified by community members, secure funding as necessary, and provide technical support and project evaluation. The Center funds between one and three Classroom-Community Collaborations per semester, and will work with interested faculty members to develop ideas and identify partners.

OPPORTUNITIES FOR MASSART STUDENTS

Community-Based Work-Study and Non-Work-Study Employment

TOP 10 REASONS To Work for the Center for Art & Community Partnerships

1. Earn good pay and get excellent job experience.
2. Get paid to use your arts, teaching, and design expertise.
3. Avoid working retail.
4. Gain professional arts experience for your resume and portfolio.
5. Become part of the local arts community.
6. Learn advanced skills.
7. Work with community leaders, activists, artists, and educators.
8. Meet new friends.
9. Flexible job schedule and opportunities for scholarships.
10. Training and job support from the Center.

If you are eligible for Federal Work-Study you can apply for jobs in community organizations through the Center teaching, working as a designer, documenting projects and happenings, and conducting research.

If you are not eligible for Work-Study, you can get a job working through one of the Center's programs - assistant-teaching 3rd grade art students in partnership with the National Parks Service, mentoring elementary students at the Mission Hill School, or assisting with MassArt's gallery education program for high school and middle school students.

For job listings, contact the Center or visit <http://www.collegecentral.com/mas-sart> and look for job listings that begin with "Community."

Scholarships for Service

Scholarships for Service (SFS) is a program of Massachusetts Campus Compact and AmeriCorps, designed to both acknowledge and advance campus civic engagement efforts, placing students at the core. Upon completion of 300 hours of service students will earn a \$1,000 scholarship (AmeriCorps Education Award) that can be used to pay tuition or repay student loans. Application will be available soon.

application for
community based work study

CENTER FOR ART & COMMUNITY PARTNERSHIPS
MASSACHUSETTS COLLEGE OF ART

You must submit a résumé with this application!

Name: _____

Address (at school): _____

Phone: _____

Email: _____

Major/Department: _____ Year _____

I am interested in the following work-study positions:

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

Please let us know, in a few sentences, why you are interested in community work-study.

Is there any other information about your interests, work experience, or other qualifications that we should know?

Community-Based Work-Study employers guide

Overview of Community-Based Work-Study Program

Federal work-study (FWS) is a form of financial aid in which undergraduate students earn an hourly wage through employment in approved positions on and off campus. Student salaries are paid by the government through MassArt payroll up to \$8/hour. While the majority of FWS jobs are on-campus, off-campus jobs are also available through the Center for Art and Community Partnerships' Community-Based FWS program.

Community-based FWS employment is restricted to arts-related work in local nonprofit, government, and community organizations.

FWS Students are authorized to work a maximum of 40 hours per week during the school year until they have either exhausted their award or the academic year ends.

Requesting Students for Your Organization

To request a FWS student, a potential off-campus employer must submit a *Job Request Form* to the Center for Art and Community Partnerships. This form provides a description of the employing agency, job responsibilities, work hours, and contact information.

Steps of the Community-Based Work-Study Process:

1. *Employer*: Submit a new Work-Study position to the Center using a *Community-Based Work-Study Job Request* form
2. *Employer*: Obtain approval of new position from the Center
3. *Center*: Publicize approved positions to students on campus and online
4. *Center*: Direct qualified, interested students to submit a resume and contact information to off-campus employer
5. *Employer*: Interview students and select strongest candidate(s)
6. *Student*: Visit Financial Aid office to confirm Work-Study award and sign a Work-Study contract with the Center for Art and Community Partnerships
7. *Employer and Student*: Fill out the *Community-Based Work-Study Intent to Hire* form and return it to the Center

Student(s) may now begin to work

8. *Student*: Fill out a bi-weekly Work-Study timesheet (available at the Center)
9. *Employer*: Sign timesheet to verify hours worked

10. *Center*: Sign timesheet to authorize payment
11. *Student*: Submit timesheet every other Friday *Before Noon* to the Financial Aid Office
12. *Student and Employer*: At the end of the semester, complete the Center's student and community-based employer evaluation forms

Interview and Hiring Process

Once a *Job Request Form* has been submitted and the position is approved by the Center, the job will be posted at www.collegecentral.com/massart (MassArt Career resources website), and advertised by the Center.

Students who express interest in an off-campus work study position will contact the employer directly. Employers should follow their normal interview procedures to determine which student or students best fit their needs.

When a student has been hired, the Employer and student worker should complete and return the Center's *Authorization to Hire Form*. The FWS student must also complete the necessary enrollment paperwork with the Financial Aid Office at MassArt. *The student cannot be paid for any hours worked before this paperwork is complete.*

The *Authorization to Hire Form* verifies to the Center's staff that the student has been hired and the off-campus work-study position filled. After the student completes his or her financial aid paperwork, Center staff will sign the final portion of the *Authorization to Hire Form*. The form verifies to the Employer that the student has completed the necessary paperwork with the Center and the Financial Aid office to begin working and receiving pay.

DO NOT ALLOW STUDENTS TO BEGIN WORKING UNTIL THEY CAN PRODUCE THE COMPLETED AUTHORIZATION TO HIRE FORM SIGNED BY THE CENTER'S STAFF.

Work Schedules

Employers and FWS students are free to set work schedules which are beneficial to both without involvement from the Center.

Students may not schedule work hours during classes in which they are enrolled.

Students normally work 5 - 10 hours per week; it is imperative that the employer specify an expected number of hours for the student to work each week, and communicate that to the student and CACP staff.

It is often beneficial for employers to calculate the number of hours a student will be available for work over the school year (based on their FWS award) and to divide those hours equally over the course of the school year.

Training and Orientation

Employers are expected to give their FWS students a thorough orientation to their organization and the work-study position, as well as any job-specific trainings that may be required. These will count as normal work-study hours, and will be paid as normal hours by MassArt.

Off-campus Work-Study employers are responsible for:

- A detailed job description, approved by the Center
- Student Training:
 - Educate student(s) about your organization's mission, history, and constituents
 - Instruct student(s) in specific tasks, procedures, and protocols
 - Clearly explain student(s) supervisory and reporting structure
 - Clearly explain the roles of all staff members student(s) will work with
- Approval of student(s) hours worked on a weekly or biweekly basis
- Supervision of FWS students through regular meetings and opportunities for feedback

The Center will provide:

- Support for students in completing MassArt's financial paperwork
- Support and appropriate training in classroom management and lesson plans for students hired into teaching positions

Student Pay and Payroll Procedures

FWS Students receive a bi-weekly paycheck through MassArt's payroll system. Employers are responsible for verifying and approving the timesheets submitted to the Center by FWS students working at their organizations. FWS students must then bring their timesheets to the Center to receive departmental approval of their hours. The Center's sign-off hours are: Monday - Thursday from 9am-5pm. *Late time sheets can result in delayed paychecks or refusal to pay from the Financial Aid Office.* Timesheets should be submitted on a regular, bi-weekly basis per MassArt Human Resources policy.

All work-study students receive a base hourly wage of \$8 from MassArt. Hiring organizations are encouraged to commit to supplementing student salaries through a contribution of \$2-\$7

per hour. Supplementary pay is disbursed to student workers through a separate weekly or bi-weekly check from the off-campus employer. On-site supervisors are responsible for recording student workers' hours and coordinating payments. The hiring organization is responsible for any tax documentation or paperwork associated with supplementary student pay.

Any change to supplementary pay must be communicated to the Center prior to when the change goes into effect. Students' questions related to supplementary pay should be directed to their off-campus employer. Questions related to work-study payments should be directed to Tina Hinojosa 617.879.7331; tina.hinojosa@massart.edu)

Valid Work Duties

FWS students can perform a wide range of duties; however, those duties must match those described in the initial *Job Request Form* for that position, and must be art-related.

FWS students may not perform duties which are political or religious in nature. Employers are encouraged to contact the Center staff to get clarification when unsure on the appropriateness of particular job duties.

Changes to Job Descriptions

If there is to be a change in a work-study student's job responsibilities or hours, the off-campus employer must notify the Center before the change goes into effect. The Center will need to evaluate the new job description and approve any changes. The FWS student is not obligated to accept a new job description. If the student declines the new position, the Center will work with the off campus employer to fill the position in a timely manner.

Monitoring Financial Aid Award Balances

FWS students should monitor their award balances and keep their supervisors informed of the status of their remaining work-study award. If a FWS student works in excess of their total award, the Employer may be responsible for the additional wages.

The Center's staff will notify both the student and the Employer when a student has 80 or fewer hours left in their work-study award. FWS students are encouraged to turn in their timesheets when they are due and not wait and turn in multiple timesheets at once. This assures that their award levels can be monitored as accurately as possible. Students are encouraged to petition the Financial Aid Office for an increase in their work-study award if necessary.

Termination/Disciplinary Action

FWS students employed off-campus are expected to conduct themselves professionally. FWS students will dress and act appropriately according to the policies and procedures outlined during training and orientation by the Employer for whom they work.

If there are any concerns with a student's performance, the student's off-campus supervisor should communicate directly with the student. If the student and supervisor not able to reach a resolution, the supervisor should contact Tina Hinojosa at the Center in a timely manner.

Working During MassArt Holidays

FWS Students may work over MassArt's Fall break, Winter break, and Spring break. Summer FWS employment is possible with prior approval from the Center and the Financial Aid Office.

If a FWS Student works during a vacation week they may temporarily increase their normal hours but they still may not exceed 40 hours per week. If a FWS Student is going to work over Winter break, the Employer should notify the Center so that staff can verify the FWS Student has sufficient Fall award remaining and make arrangements for approval of time sheets.

A FWS Student must have money left from their Fall FWS award in order to work over the Winter break. Spring FWS funds cannot be earned until the Spring semester begins.

End of the Academic Year

At the end of the Spring semester each academic year FWS jobs end. If Employers want to re-hire students when they return in the fall, they must submit a new *Authorization to Hire Form* to Center staff. The returning student must meet with Center staff and be re-enrolled in the MassArt payroll system. As with initial hires, Employers should not allow FWS student re-hires to begin working until they have an *Authorization to Hire Form* with the bottom portion completed by Center staff. Many Employers continue to rehire the same FWS students year after year. Employers are advised to notify students they would like to rehire and encourage them to apply for financial aid as soon as possible.

For further information contact Tina Hinojosa at the Center for Art and Community Partnerships:

tina.hinojosa@massart.edu

617.879.7331

New Project Application for
Classroom-Community Collaborations

Please address the following questions in a narrative of not more than 3 single-spaced pages (not including the attached budget form).

1. Describe your project's mission. In the broadest sense, what do you hope to accomplish in the partnership project?

2. What are the most important goals of your partnership? How will the project impact a particular community beyond MassArt?

3. Describe the details of your proposed project. Please consider the following questions:

Need:

What issue(s) do(es) the project address?

Partners:

Who are the partners, and in what specific ways will the project be a partnership?

How will the project impact the MassArt community?

Project Description:

What, specifically, will take place during the project?

Where will the project take place?

Who will work on this project? Briefly describe the role of each participant.

What are the steps and timeline for project implementation?

How do you plan to share project outcomes with the community?

How will you document and evaluate the project during implementation to assure that project and partnership goals are met?

4. Outline your proposed budget using the form on Page 2, including a brief explanation of each line item.

5. Your complete contact information including phone number and e-mail address.

RETURN COMPLETED APPLICATIONS TO THE CENTER FOR ART AND COMMUNITY PARTNERSHIPS
(SOUTH 107)

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ALISON KOTIN AT 617.879.7331.

Projects

Community-Based Work Study

Years: 2004 – Present

Funding: Federal Work-Study program

Participants: 18 MassArt Students

Partners: Mission Hill Main Streets; 1st Church in Roxbury; Museum of Fine Arts; Sociedad Latina; MissionSafe; Art Builds Community

The community work-study program allows the Center to provide compensation to eligible students who wish to work in a community setting either on a project of their own devising or as part of an established program. In 2005-06 students who worked in community organizations completed graphic design projects, developed educational materials, taught after school art classes, led summer arts programming for teens, acted as mentors to local high school and middle school students, and conducted research.



What's Cooking: Fun Recipes for Family Wellness – a Kids' Cancer Cookbook

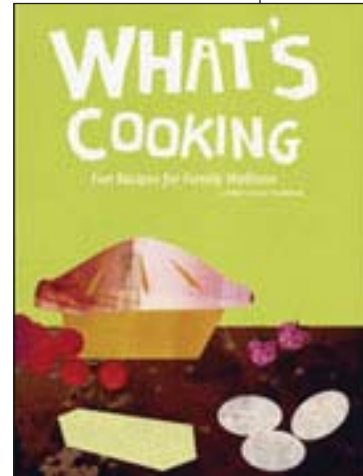
Year: 2006

Funding: The Tomorrow Foundation

Participants: 1 MassArt faculty member; 15 MassArt students; 1500 children and families; 5 partner staff

Partners: MassArt Design Department; Dana-Farber Cancer Institute; Children's Hospital Boston

The Dana-Farber Cancer Institute's Child-Life and Nutrition Departments and the Jimmy Fund Clinic partnered with Associate Professor of Design Lisa Rosowsky's Print Production class to create and publish a cookbook for children undergoing cancer treatment. What's Cooking contains recipes that address many aspects of pediatric cancer care issues such as dishes for children on high-calorie diets and for those experiencing nausea related to chemotherapy or other cancer treatments. The cookbook also contains recipes the entire family can make and enjoy together.



To see more projects visit

<http://www.massart.edu/cgi-bin/frameset.pl?targetNode=280>